

## **Appendix B**

### **Implementation of the Law to Prevent Sexual Harassment**

The Academic College of Israel in Ramat Gan considers the prevention of sexual harassment and protection of complainers of sexual harassment to be very serious issues.

To address and prepare for this challenge, the College has constructed a process that includes articles, procedures, and unique positions were created to deal with this issue:

1. **Ms. Revital Avner** and **Dr. Dina Vardi** were appointed as the Officer of Sexual Harassment. Any student and/or member of the administrative or academic staff who felt he/she was involved in an episode of sexual harassment is asked to contact Ms. Avner or Ms. Ander and provide details of the event. Ms. Avner is in the Academic Administration Zone in the second floor of the building. Ms. Avner may be contacted via e-mail at [revital.a@iac.ac.il](mailto:revital.a@iac.ac.il) or at phone number 03-6719971. Dr. vardi is in Educational Counseling office in the second floor of the building. Dr. Vardi may be contacted via e-mail at [dina.v@iac.ac.il](mailto:dina.v@iac.ac.il) or at phone number 03-6719951.

2. Anyone who witnessed an event or received information is asked to contact Ms. Avner to provide details.

We wish to emphasize that appeals will be handled without violating the notifier's privacy.

Any notice of sexual harassment shall be examined according to the regulations in the College website.

3. Students, members of the administrative staff and members of the academic staff may contact Ms. Avner or Dr. Vardi.
4. Once the complainer agreed to file a complaint, it will be transferred to the Sexual Harassment Commissioner and then for treatment by the Head of the Disciplinary Committee in accordance with the College Articles which appears on the College website (available to students and staff members).